

## **KWO General Meeting**

DATE: January 13, 2010

LOCATION: Killingworth Library

START TIME: 7:30PM

Mission Statement Read By: Amy Etra

Attendees: Gail Buller, Lynn Clark, Christine Cronin, Michele Early, Amy Etra, Elaine Kaiser, Kelly Leach, Barb Rojas, Andrea Schull, Mary Frances Studzinski, Kristen VanAlstine, Joan Wilson

Guests: Su Dowling-Slover, Charlene Torello

Secretary:

- Thank you note from Library for donation.

Treasurer:

- Michaela Nuhn fund research. Need to keep a \$100 minimum to avoid bank fees.
- Scripps profit from November and December ~\$130. Approximately \$700 raised overall from Scripps program
- Checkbook balance is ~\$2K
- Reserving \$1K for scholarship

Lights spectacular summary:

- Estimating 450 people attended event. Lions donated \$100, cub scouts \$250, and \$150 from soup sales. \$614 from donations from the event with about 125 toys donated = \$788. Donated \$938 to friendly fund.
- Cub scouts will attend next year.
- Choir did not attend event.

Membership:

- New members Charlene Torello and Su Dowling-Slover
- Forty-two members total
- Advertisement in Krier and Killingworth today (listing the variety in our group) – kudos!

Scripps Order:

- Checks due next Wednesday. Place in the red cooler bag at Mary Frances' front door.
- Checking the program so that we can order direct online. However, checks would still need to go Mary Frances.
- Suggest home business order gift cards for regular expenditures. Maybe chamber of commerce members can purchase cards for business expenses that would benefit the KWO.

## New Business:

### Group Survey:

- Ten responses to date
- Reminder to complete survey
- Program automatically tally's responses. Totally anonymous
- Go to link embedded in e-mail
- Need to put more information within survey to better identify survey scope and purpose.
- Suggestion to add to survey any projects or suggestions beyond Killingworth focus.
- Kelly will re-send e-mail.

## Old Business:

### Wine Tasting:

- Event schedule for Saturday, May 1, 2010 from 5PM-10PM.
- Advance ticket prices \$40 per person. \$50 ticket price at the door.
- KWO tent to be set-up in the back of the library for additional space for the event.
- Need assistance with the following functions:
  - Decorating
  - Set-up event
  - Breakdown event
- E-mail Kelly if you are interested in volunteering for the event
- Event duties will be shared between KWO and Lions
- All funds raised during the function will benefit the library
- Background music to be done at event via computer. Also looking for possible musicians for event as well.
- Cannot ask for local students to help at event because event will have alcohol. No community service hours allowed because of alcohol.
- Andrea chairing food committee. Looking for finger foods (home made).
- KWO buying glasses and splitting costs with Lions. Purchasing glasses because ultimate plan to make this an annual event.
- Researching costs of plates with wholes in the middle so each attendee can rest the wine glass thru the plate.
- Lions have about 25-35 active members looking to help with event. Need 25 KWO volunteers. Need about 50 people total.
- KWO members to start selling tickets on March 1<sup>st</sup>. Payments to be setup on PayPal.

- Event attendance to be limited to 150. Need to determine number of tickets sold. Can we plan on having some people purchase tickets, but not attend? Perhaps sell 200 tickets total.
- Local reps donating wine samples for the event. Reps will take orders that evening for wine purchases.
- Local package store to give a % back to the library (maybe 10%-15%).
- KWO looking for wine suggestions from members
- Goal to make it an elegant evening and raising \$6K for the library
- Need to research event program with lots of advertisements from local businesses to raise additional funds. Lions handling this item.

#### GFWC Dinner:

- Saturday January 23<sup>rd</sup> at Nutmeg Restaurant in East Windsor. \$28 per person. Currently Kelly and Michele attending. Kelly to solicit group for information for her short speech.

#### Misc.:

- Researching if group would like to set-up a card night. Send an e-mail to Kelly, if you are interested.
- Group has enough funds to cover our activities for the remainder of the year. We could even increase the scholarship to \$1,500.
  - Does anyone know a local person or family needing any assistance with food, oil, and living expenses? Please send an e-mail to Kelly and the board will review the donation.
- Meals on Wheels looking for drivers on Wednesday and Friday to help deliver meals and package food. Call 860-388-1611
- KWO to sponsor a car at the upcoming pinewood derby \$50. February 27<sup>th</sup> derby date. Motion made and approved.
- KWO scrapbook is overdue for some efforts. Suggestion for social night in February.

#### Movie Night:

- January 21 @ 7PM at Lynn Clark's home (232 Route 80). E-mail Lynn directly if attending the event. Serving wine/cheese. Movie is approximately one hour and 15 minutes. Pray the Devil Back to Hell about the women of Liberia ending a civil war.
- Next part to read Half the Sky.

#### Ladies Night Out:

- Event raised \$1,380 with 15% of sales from vendors. Currently waiting for (2) vendors to get back on funds owed the KWO (Mary Kay and Fire & Rain). Gold

purchase alone raised \$756. Raffle \$51, wine \$191, hall rental \$50 = \$241 total expenses minus member donations.

- Kudos again to group who organized the event
- For next year need more space and possibly charge vendors a table fee and 10% of overall sales back to the KWO.
- Concern that a larger space might detract from event. Not as cozy and we would not be as selective with vendors.
- Need to develop event to what people want to purchase. Did attendees purchase Christmas gifts or did they purchase items for themselves?
- Researching men's' night out
- Need to donate funds to a fund. Ideally looking to give something back to the congregational church perhaps money for a handicap ramp.

Greg Bousquet Drive:

- 60 gift cards donated and 123 presents
- Donations nearly fulfilled all the lists
- At the last minute, KWO members helped fill any open items.

Relay for Life:

- Cindy Pitts will not lead the KWO team.
- Need to find members to lead KWO team.
- Date is second weekend in June 11-12.
- Group discussed overall interest in event participation. Do we simply set up a team and raise funds? Do we walk at event and create a social atmosphere?
- Once group leaders found, they can help direct our efforts with Relay.
- Steel Drum fundraiser can be done again to help raise funds for the team.

Scholarship Committee:

- Deadline April 1<sup>st</sup> to submit application to HK
- Essay due back to KWO by May 1<sup>st</sup>
- First week in June present scholarship at awards night
- March start working on function. Review application wording and changed format to highlight community service. Saturday morning volunteers to read, review, applications and essays. Need to determine overall number of scholarships and amount per each award.
- Kelly and Alice to work on project. Need three more volunteers to review paperwork.

Meeting ended at 9:10PM